

## AYLBURTON PARISH COUNCIL

### Minutes of the Full Council Meeting held on Tuesday 3 September 2024, 6.30pm at Aylburton Memorial Hall

**PRESENT:**

Cllr Frankie Evans (Vice Chair)  
 Cllr Claire Shirley  
 Cllr Lorraine Haddrell  
 Cllr Daniel Tremaine

**ATTENDING:**

Rachel Hales (Clerk)

No/ Ref	Item/Notes	Action
1. 046. 24/25	<p><b>To receive any apologies for absence.</b></p> <ul style="list-style-type: none"> <li>Cllrs Mark Harvey and Mark Topping. Accepted.</li> </ul>	
2. 047. 24/25	<p><b>To note declarations of interest relating to the agenda.</b></p> <ul style="list-style-type: none"> <li>None.</li> </ul>	
3. 048. 24/25	<p><b>To approve the draft minutes of the Full Council meeting held on 02.07.24</b></p> <ul style="list-style-type: none"> <li>Deferred until October.</li> </ul>	
4. 049. 24/25	<p><b>Public Forum.</b></p> <ul style="list-style-type: none"> <li>None.</li> </ul>	
5. 050. 24/25.	<p><b>Planning: to note any updates on planning matters.</b></p> <p>a. <b>To consider a response to <a href="#">P0718/24/FUL</a>, Town and Country Planning Act,1990 (As Amended) Priors Mesne, Lower Common, Aylburton, Lydney.</b>  <b>Replacement of existing conservatory with kitchen extension to include roof terrace, minor alterations to elevations to include replacement of roof tiles, rainwater goods, alterations and replacement of doors and windows, works to render finishes.</b></p> <ul style="list-style-type: none"> <li>No comments.</li> </ul>	
6. 051. 24/25	<p><b>To receive any updates from district and county councillors.</b></p> <ul style="list-style-type: none"> <li>Updates from Alan Preest circulated as received.</li> </ul>	
7. 052. 24/25	<p><b>Parish:</b></p> <p>a. <b>to note updates on live issues.</b></p> <ul style="list-style-type: none"> <li>Churchyard: the clerk informed the council that a resident's garden boundary had been cleared but requires further treatment or the issue will continue; the gardener had recommended spraying. To be discussed in October.</li> <li>Flower Tubs: Cllr FE has purchased plants to plant up the Upper Common tubs.</li> <li>LPE: Cllr CS suggested getting our own quotes to clear the area, such as Trunkarb, Birches, as well as getting the LPE quote in writing. Clerk to follow up.</li> <li>School: Clerk to contact the school to make Armistice Day arrangements.</li> <li>Stockwell Lane: the wooden railing is rotting and requires repair or replacement. Clerk to report to Highways and Two Rivers in the first instance. Cllr LH to send photos.</li> </ul> <p>b. <b>to note that an allotment tenant has not paid their rent and consider next steps.</b></p> <ul style="list-style-type: none"> <li>Cllr DT advised he knows the family of the tenant and will find out if they still want the plot.</li> </ul> <p>c. <b>to discuss the option of purchasing large stones to be placed on the grass verge on Chapel Hill.</b></p> <ul style="list-style-type: none"> <li>Clerk to email Stowe Quarry to ask for the cost of 3 large stones, forest stone if possible, including delivery.</li> </ul>	<p>RH</p> <p>LH</p> <p>DT</p> <p>RH</p>
8. 053.	<p><b>Road Safety:</b></p> <p>a. <b>To note updates on <a href="#">live issues</a>.</b></p>	

24/25	<ul style="list-style-type: none"> <li>Noted.</li> <li>Cllr Topping will be attending an Alvington PC meeting in October to discuss collaborating on a TRO.</li> </ul>	
9. 054. 24/25	<p><b>Highways: to note updates on live issues.</b></p> <ul style="list-style-type: none"> <li>Cllr CS has taken a photo of the leak – clerk will report again.</li> <li>Chapel Hill: there are two potholes on beginning of hill (marked in white, further 3 or 4 further up, again marked in white) clerk to report again.</li> <li>High Street: drains still blocked, clerk to follow up.</li> <li>Stockwell Lane – Many potholes along Stockwell Lane. Some marked but paint wearing off. Clerk to report again.</li> </ul>	RH
10. 055. 24/25	<p><b>Armistice Day 2024</b></p> <p><b>b. to agree the purchase of two poppy wreaths, in keeping with the usual tradition.</b></p> <ul style="list-style-type: none"> <li>Agreed.</li> </ul>	
11. 056. 24/25	<p><b>Finance</b></p> <p><b>a. To ratify payments made in August, as shown on the <a href="#">payment schedule</a>.</b></p> <ul style="list-style-type: none"> <li>Ratified.</li> </ul> <p><b>b. To approve this month's payments, as shown on the <a href="#">payment schedule</a>.<i>*additional payments added since agenda publication.</i></b></p> <ul style="list-style-type: none"> <li>Approved.</li> </ul> <p><b>c. Income. To note any income received</b></p> <ul style="list-style-type: none"> <li>The clerk advised income had been received since the agenda was published and this would be published on the October agenda.</li> </ul> <p><b>d. To note the 2023/24 Q4 <a href="#">Bank Reconciliation</a> and <a href="#">Budget Report</a>.</b></p> <ul style="list-style-type: none"> <li>Noted.</li> </ul> <p><b>e. To note the 2024/45 Q1 <a href="#">Bank Reconciliation</a> and <a href="#">Budget Report</a>.</b></p> <ul style="list-style-type: none"> <li>Noted.</li> </ul>	
12. 057. 24/25	<p><b>Communications - To consider appropriate actions arising from this meeting, e.g. website, Facebook, Ducktown Echo, News Release, Notices, Leaflets.</b></p> <ul style="list-style-type: none"> <li>Connect &amp; Offload Ducktown Echo, website, FB.</li> <li>Solar Energy drop in event on website and FB.</li> </ul>	
13. 058. 24/25	<p><b>Exempt Business:</b> to resolve that under section 100A of the Local Government Act 1972, that the public can be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1 and 3 of schedule.</p> <ul style="list-style-type: none"> <li>Approved.</li> </ul>	
14. 059. 24/25	<p><b>Aylburton Parish Land</b></p> <ul style="list-style-type: none"> <li>*REDACTED*</li> </ul>	
15. 060. 24/25	<p><b>Council</b></p> <p><b>a. Council: To note the date of the next meeting: October Full Council: Tuesday 1 October at 6.30pm Aylburton Memorial Hall.</b></p> <ul style="list-style-type: none"> <li>Noted.</li> </ul>	

Meeting ended 7.59 pm

Signed:..... (Chair)

Date:.....