

AYLBURTON PARISH COUNCIL

Minutes of the Full Council Meeting held on Tuesday 3 December 2024, 6.30pm at Aylburton Memorial Hall

PRESENT:

Cllr Mark Topping (Chair)
 Cllr Frankie Evans
 Cllr Claire Shirley
 Cllr Lorraine Haddrell
 Cllr Mark Harvey
 Cllr Julie Tallis
 Cllr Daniel Tremayne

ATTENDING:

Rachel Hales (Clerk)

No/ Ref	Item/Notes	Action
1. 095. 24/25	<p>To receive any apologies for absence.</p> <ul style="list-style-type: none"> None. 	
2. 096. 24/25	<p>To note declarations of interest relating to the agenda.</p> <ul style="list-style-type: none"> None. 	
3. 097. 24/25	<p>To approve the draft minutes of the Full Council meeting held on 05.11.24.</p> <ul style="list-style-type: none"> Unanimously agreed as accurate, signed by Cllr MT. 	
4. 098. 24/25	<p>Public Forum.</p> <ul style="list-style-type: none"> None 	
5. 099. 24/25.	<p>Planning: to note any updates on planning matters.</p> <ul style="list-style-type: none"> None. 	
6. 100. 24/25	<p>To receive any updates from district and county councillors</p> <ul style="list-style-type: none"> None. Cllr JT asked if there was an update regarding the allocation of housing on Chapel Hill. Cllr MT said there was not, highlighting govt requirements meaning the Local Plan may have to be changed, but would try to find out. 	
7. 101. 24/25	<p>Parish:</p> <p>a. To discuss the potential transfer of communal land from Two Rivers Housing.</p> <ul style="list-style-type: none"> Cllr LH concerned with potential costs involved; garages are in a state of disrepair. Potential asbestos roofs. Cllr DT raised there is potential to raise revenue and free up congestion within the village by offering parking. Cllr CS highlighted that it is worth getting a business plan in place as it could be an asset to the village. Cllr MH – would need someone to look at the garages and assess condition. Cllr CS to speak with DC/CV about potential to develop land. Clerk to investigate potential grants, business plans and contact GAPTC. Clerk to email Two Rivers so say we are considering the proposal and ask for a revised map of the village and land on offer. It was agreed to contact Alan Preest to get in writing, who is responsible for clearing the grid at the brook. <p>b. Flood prevention: To discuss and agree a response to GCCs flood models of Aylburton.</p> <ul style="list-style-type: none"> It was agreed that the parish council was not qualified to comment on the models, but it was noted that the 1 in 100 yr event seems to occur much more frequently. Clerk to send comments to Julia Hall. 	<p>CS</p> <p>RH</p> <p>RH</p>

	<p>c. Emergency Planning: to consider steps in producing an emergency plan for Aylburton.</p> <ul style="list-style-type: none"> There are templates available online, clerk to source appropriate template as starting point. To be returned to in January. <p>d. Village mowing: to consider tenders received for 2025-27. (Link to summary)</p> <ul style="list-style-type: none"> Cllr MT suggested removing section 2 from the brief to reduce costs and this was agreed by all. Cllr CS proposed that we go with Glebe contractors, including for churchyard mowing & maintenance. Seconded by Cllr LH and unanimously agreed. Clerk to contact Glebe Contractors. <p>e. Churchyard mowing & maintenance: to consider tenders received for 2025-27.</p> <ul style="list-style-type: none"> Proposed and agreed in prev item. <p>f. To note the biodiversity policy annual summary for 2024. Biodiversity Policy</p> <ul style="list-style-type: none"> Noted. <p>g. To discuss options for Stockwell Lane verge.</p> <ul style="list-style-type: none"> Railing has been repaired. <p>h. To note updates on live issues.</p> <ul style="list-style-type: none"> Clerk reported we have been awarded a £250 grant from GCC. Footpath officer – bridge will be renewed. Cllr MT has contacted FoDDC street wardens who will visit at certain times and be present. 	<p>RH</p> <p>RH</p>																		
<p>8. 102. 24/25</p>	<p>Road Safety:</p> <p>a. To note updates on live issues.</p> <ul style="list-style-type: none"> Zebra Now! petition has been submitted. TRO: Cllr MT has spoken to chair of Westbury Parish Council who are very interested. Others still to be spoken to. 																			
<p>9. 103. 24/25</p>	<p>Highways: to note updates on live issues.</p> <ul style="list-style-type: none"> Clerk to put (stones on Chapel Hill) on next month's agenda) Clerk to email PCSO regarding continuing issues with parking at the cross. Stockwell Lane potholes reported again. 	<p>RH</p> <p>RH</p>																		
<p>10. 104. 24/25</p>	<p>Finance</p> <p>a. Budget 2025-26: to review and amend the draft budget for 2025-26</p> <ul style="list-style-type: none"> Amendments made to budget. To be continued at January meeting. At 20.34 it was proposed to continue the meeting until 9pm. All agreed. <p>b. To approve this month's payments, as shown on the payment schedule.</p> <table data-bbox="162 1302 1323 1480"> <tr> <td>R Hales</td> <td>Clerk Pay & Backpay</td> <td>503.64</td> </tr> <tr> <td>HMRC</td> <td>Clerk PAYE</td> <td>126.00</td> </tr> <tr> <td>R Hales</td> <td>Expenses – Printing Sub</td> <td>6.49</td> </tr> <tr> <td>Parish Online</td> <td>Website Building/Hosting</td> <td>£258.00</td> </tr> <tr> <td>Forest Equipment Services</td> <td>Dog bins</td> <td>403.20</td> </tr> </table> <ul style="list-style-type: none"> Approved <p>c. Income. To note any income received</p> <table data-bbox="162 1533 1388 1585"> <tr> <td>11.11.2024</td> <td>Bank Interest</td> <td>12.45</td> </tr> </table> <ul style="list-style-type: none"> Noted 	R Hales	Clerk Pay & Backpay	503.64	HMRC	Clerk PAYE	126.00	R Hales	Expenses – Printing Sub	6.49	Parish Online	Website Building/Hosting	£258.00	Forest Equipment Services	Dog bins	403.20	11.11.2024	Bank Interest	12.45	
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<p>11. 105. 24/25</p>	<p>Communications - To consider appropriate actions arising from this meeting, e.g. website, Facebook, Ducktown Echo, News Release, Notices, Leaflets.</p> <ul style="list-style-type: none"> Grit bins – residents can report empty grit bins via FixMyStreet. 																			
<p>12. 106. 24/25</p>	<p>Exempt Business: to resolve that under section 100A of the Local Government Act 1972, that the public can be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information defined in paragraph 1 (information relating to an individual) and paragraph 3: (information relating to the financial or business affairs of any particular person, including the authority holding that information), of schedule 12A of the Act.</p>																			

	<ul style="list-style-type: none"> • Agreed. 	
13. 107. 24/25	Aylburton Parish Land <ul style="list-style-type: none"> • REDACTED 	
14. 108. 24/25	Council <ol style="list-style-type: none"> Council: To note the date of the next meeting: January Full Council: Tuesday 7 January at Aylburton Memorial Hall. <ul style="list-style-type: none"> • Noted. 	

Meeting ended 20.50 pm

Signed:..... (Chair)

Date:.....