



# Aylburton Parish Council

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26 March 2025

## To all members of the Council

You are hereby summoned to attend as a member of Aylburton Parish Council the below meeting, for the purpose of transacting the following business. **Please refer to the meeting pack for any notes on agenda items.**

Ms Rachel Hales, Clerk to the Council

*Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.*

### Agenda: Full Council Meeting

6.30pm on Tuesday 1 April 2025 at Aylburton Memorial Hall

1. To receive any apologies for absence.
2. To note declarations of interest relating to the agenda.
3. To approve the draft minutes of the Full Council meeting held on [04.03.2025](#).
4. Public Forum.
5. Planning: to note any updates on planning matters.
6. To receive any updates from district and county councillors
7. Flood Prevention: to discuss and consider potential further actions.
8. To note any updates on the potential transfer of communal land from Two Rivers Housing and discuss potential actions.
9. Annual Parish Assembly: to note date and location, 20.05.2025, 6.30pm at Aylburton Memorial Hall.
10. Parish:
  - a. to note any updates on [live issues](#).
  - b. to note the cost of new oak barrel planters (£24.99 each) and agree purchase (x2) and placement on Chapel Hill.
  - c. To consider organising community defibrillator training at a cost of £175, plus room hire costs.
11. Road Safety: to note any updates on [live issues](#).
12. Highways: to note any updates on [live issues](#).
13. Finance
  - a. To consider a proposal to open a new savings account and transfer reserves to this account.  
*(options circulated to councillors prior to meeting)*
  - b. To consider a charitable donation to Forest Exiles Cricket Club
  - c. To note changes to our treasurer bank account, resulting in a £4.25 per month monthly charge.
  - d. To ratify payments made after the agenda was published in March

Mowtech	Sept-Oct 2024 Mowing	234.00*
Lloyds	Service Charges	4.25**

\*Inv received late, important to have payment made before year end.  
\*\*Automatically deducted from account
  - e. To approve this month's payments, as shown on the payment schedule.

R Hales	Clerk Pay	374.34
HMRC	Clerk PAYE	93.60
R Hales	Expenses – Printing Sub	5.49
Graphics Shack	Ducktown/Naturewatch Spring 2025	395.00
Lloyds	Service Charges	4.25**
Lydney Park Estate	Kears Moor Rent	90.00
Lloyds	Bank Account Charges	4.25
PATA	Payroll Q4	37.35

**f. Income. To note any income received**

07.03.2025	Allotment Payment CB	24.00
10.03.2025	Allotment Payment RE	12.00
17.03.2025	Ad Payment Leaf Creative	75.00
19.03.2025	Ad Payment Apex Architecture	75.00
20.03.2025	Ad Payment Evoke	75.00
24.03.2025	Allotment Payment BS	24.00

**c. To note the completion of the Q3 [Budget Report](#) and [Bank Reconciliation](#).**

**14. Communications - To consider appropriate actions arising from this meeting, e.g. website, Facebook, Ducktown Echo, News Release, Notices, Leaflets.**

**15. Exempt Business:** to resolve that under section 100A of the Local Government Act 1972, that the public can be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information defined in paragraph 1 (information relating to an individual) and paragraph 3: (information relating to the financial or business affairs of any particular person, including the authority holding that information), of schedule 12A of the Act.

**16. Aylburton Parish Land**

**17. Council**

**a. Council: To note the date of the next meeting: Annual Parish Meeting, followed by May Full Council: Tuesday 13 May at Aylburton Methodist Church, and the Annual Parish Assembly: Tuesday 20 May at Aylburton Memorial Hall.**