



Aylburton Parish Council

Parish Clerk: Rachel Hales • Tel: 01594 540618 • Email: clerk@aylburton-pc.gov.uk
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26 November 2025

To all members of the Council

You are hereby summoned to attend as a member of Aylburton Parish Council the below meeting, for the purpose of transacting the following business. **Please refer to the meeting pack for any notes on agenda items.**

Ms Rachel Hales, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda: Full Council Meeting 6.30pm on Tuesday 2 December 2025 at Aylburton Memorial Hall

1. To receive any apologies for absence.
2. To note declarations of interest relating to the agenda.
3. To approve the draft minutes of the Full Council meeting held on [04.11.2025](#).
4. Public Forum.
 - a. To note correspondence received.
5. Planning: to note any updates on planning matters.
6. To receive any updates from district and county councillors
7. Flood Prevention:
 - a. Representatives from Gloucestershire County Council will be in attendance to discuss ongoing flood prevention measures.
 - b. Any other updates.
8. Parish:
 - a. to note any updates on [live issues](#).
 - b. To note FoDDC's intention to apply for UNESCO Biosphere Status.
 - c. To formally approve the quote of £596.12 from Stan Davis to repair the fence & gate at Parish Patch.
 - d. To consider signing the Armed Forces Covenant.
9. Road Safety: to note any updates on [live issues](#).
10. Highways: to note any updates on [live issues](#).
11. Finance
 - a. Budget 2026-27. To amend, review and agree the [2026-2027 budget](#).
 - b. To approve this month's payments, as shown on the payment schedule.

R Hales	Clerk Pay & Back Pay	386.29
HMRC	Clerk PAYE	106.48
Parish Online	Website Service	378.00
Forest Equipment Services	Dog bins	423.36
Trunkarb	Tree Surgery	1260.00
J Tallis	Flower Tubs	35.00
Lloyds	Bank Charges	4.25
 - c. To ratify a payment of £57 made to the Royal British Legion, not included on October's agenda.
 - d. Income. To note any income received

23.10.25	Ad income	75.00
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12. Communications - To consider appropriate actions arising from this meeting, e.g. website, Facebook, Ducktown Echo, News Release, Notices, Leaflets.
13. Exempt Business: to resolve that under section 100A of the Local Government Act 1972, that the public can be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information defined in paragraph 1 (information relating to an

individual) and paragraph 3: (information relating to the financial or business affairs of any particular person, including the authority holding that information), of schedule 12A of the Act.

14. Aylburton Parish Land

15. Council

- a. **Council: To note the date of the next meeting: January Full Council Meeting: Tuesday 6 January 2026 at Aylburton Memorial Hall.**