



Aylburton Parish Council

Parish Clerk: Rachel Hales • Tel: 01594 540618 • Email: clerk@aylburton-pc.gov.uk
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8 May 2025

To all members of the Council

You are hereby summoned to attend as a member of Aylburton Parish Council the below meeting, for the purpose of transacting the following business. **Please refer to the meeting pack for any notes on agenda items.**

Ms Rachel Hales, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda: Full Council Meeting

6.30pm on Tuesday 13 May 2025 at Aylburton Methodist Church Community Room

1. To receive any apologies for absence.
2. To note declarations of interest relating to the agenda.
3. To approve the draft minutes of the Full Council meeting held on [04.03.2025](#) and [01.04.2025](#).
4. Public Forum.
5. Planning: to note any updates on planning matters.
6. To receive any updates from district and county councillors
7. Flood Prevention: to discuss and consider potential further actions.
8. To note any updates on the potential transfer of communal land from Two Rivers Housing and discuss potential actions.
9. Parish:
 - a. to note any updates on [live issues](#).
 - b. to agree the purchase of garden waste licences for the churchyard (£64 per licence)
<https://community.fdean.gov.uk/s/garden-waste-licence>
10. Road Safety: to note any updates on [live issues](#).
11. Highways: to note any updates on [live issues](#).
12. Finance
 - a. To resolve to open a Local Council Deposit Account with Hinckley & Rugby Building Society and transfer reserves to this account.
 - b. To approve this month's payments, as shown on the payment schedule.

R Hales	Clerk Pay	374.34
HMRC	Clerk PAYE	93.60
R Hales	Expenses – Printing Sub	5.49
Lloyds	Bank Account Charges	4.25
Police & Crime Commissioner	CSS Letters Q2	21.70
Police & Crime Commissioner	CSS Letters Q3	28.00
ANPRcheQ	ANPR Server Charge 25/26	1154.94
GAPTC	Internal Audit Fee	210.00
 - c. **Income. To note any income received**

14.04.25	Allotment Payment MH	46.00
15.04.25	Allotment Payment CN	24.00
25.04.25	FODDC Precept 1 of 2	9830.50
13. Communications - To consider appropriate actions arising from this meeting, e.g. website, Facebook, Ducktown Echo, News Release, Notices, Leaflets.
14. Exempt Business: to resolve that under section 100A of the Local Government Act 1972, that the public can be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information defined in paragraph 1 (information relating to an individual) and paragraph 3: (information relating to the financial or business affairs of any particular person, including the authority holding that information), of schedule 12A of the Act.
15. Aylburton Parish Land

16. Council

- a. Council: To note the date of the next meeting: Annual Parish Assembly: Tuesday 20 May at Aylburton Memorial Hall, June Full Council Meeting: Tuesday 3 June at Aylburton Memorial Hall.**