

## AYLBURTON PARISH COUNCIL

### Minutes of the Full Council Meeting held on Tuesday 13 May, 6.30pm at Aylburton Methodist Church

**PRESENT:**

Cllr Frankie Evans (Chair)  
 Cllr Lorraine Haddrell  
 Cllr Julie Tallis  
 Cllr Mark Harvey  
 Cllr Daniel Tremayne

**ATTENDING:**

Rachel Hales (Clerk)  
 Cllr Mark Howard

**ABSENT:**

| No/<br>Ref           | Item/Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Action |
|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 1.<br>001.<br>25/26  | <b>To receive any apologies for absence.</b><br>Cllr Mark Topping & Cllr Claire Shirley. Accepted.<br>•                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |        |
| 2.<br>002.<br>25/26  | <b>To note declarations of interest relating to the agenda.</b><br>• None.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |        |
| 3.<br>003.<br>25/26  | <b>To approve the draft minutes of the Full Council meeting held on 04.03.25 and 01.05.2025.</b><br>• Not enough members were present (3 required) to approve the March minutes, so this was deferred. The April minutes were unanimously agreed as accurate and signed by Cllr FE.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |        |
| 4.<br>004.<br>25/26  | <b>Public Forum.</b><br>• None.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |        |
| 5.<br>005.<br>25/26. | <b>Planning: to note any updates on planning matters.</b><br>• None.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |        |
| 6.<br>006.<br>25/26  | <b>To receive any updates from district and county councillors</b><br>• Cllr Mark Howard in attendance in his new role as county councillor. First council meeting is on Wednesday, agreed to be submitted to on 3 different boards, PCC due to experience on police force. planning and development, road planning and safety. Outstanding items were raised, and it was agreed that the clerk would email to update him on this.                                                                                                                                                                                                                                                                                                                                        |        |
| 7.<br>007.<br>25/26  | <b>Flood Prevention:</b><br>• No updates.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |        |
| 8.<br>008.<br>25/26  | <b>To note any updates on the potential transfer of communal land from Two Rivers Housing and discuss potential actions.</b><br>• Quote for Wellers Law Group is £1500 plus VAT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |        |
| 09.<br>009.<br>25/26 | <b>Parish:</b><br>a. <b>to note any updates on <a href="#">live issues</a>.</b><br>• Clerk raised the potential need for an allotment rep, Cllr JT will think about it; may consider taking an allotment and taking the role on. Clerk to forward map and list of available allotments.<br>• It was noted that the summer edition of the Ducktown Echo will be DC's last as editor. Clerk to advertise for new editor.<br>b. <b>to agree the purchase of garden waste licences for the churchyard (£64 per licence)</b><br><a href="https://community.fdean.gov.uk/s/garden-waste-licence">https://community.fdean.gov.uk/s/garden-waste-licence</a><br>• It was agreed to purchase one licence at the cost of £64. Clerk to purchase and arrange removal of excess bins. |        |
| 11.<br>010.<br>24/25 | <b>Road Safety: To note updates on live issues.</b><br>• Clerk to email Cllr Mark Howard about current issues; ANPR signs, Sandford Road issues, 30MPH sign, road safety audit and Chapel Hill.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | RH     |
| 12.<br>011.          | <b>Highways: to note updates on live issues.</b><br>• Clerk to email NC about TRO for yellow lines.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |        |

