



Aylburton Parish Council

Parish Clerk: Rachel Hales • Tel: 01594 540618 • Email: clerk@aylburton-pc.gov.uk
www.aylburton-pc.gov.uk

Meeting Pack

Aylburton Parish Council: The 2026 Annual Council Meeting

Annual Council Meeting

5. To review arrangements, including any charters, with other local authorities and to review contributions made to expenditure incurred by other local authorities.

- The parish council has no charters with other local authorities.
- The parish council has an arrangement with Lydney Town Council to contribute towards the upkeep of Lydney Cemetery in exchange for Aylburton residents having the option of being interred there.

The

Contributions

- 2022-23: £329.47
- 2023-24: £373.98
- 2024-25: £387.73
- 2025-26: £401.27
- 2026-27: TBC
- The parish council rents a field known as Kears Moor from Lydney Park Estate, for the purpose of providing allotments. The rent is £90 and has been for at least the past five years.
- The parish council has a service level agreement with Forest of Dean District Council whereby FoDDC contribute each year to street-cleaning in the parish, and the parish council uses these funds to pay a contractor to carry out litter-picking throughout the parish. Since 2019 the contribution has been £1291.50 and for the last two years volunteers have taken on the litter picking so that the funds can be directed elsewhere. This will be reviewed annually.

6. To review representation on or work with external bodies and arrangements for reporting back.

- The parish council has links with the district and county councils, as well as Lydney Park Estate, Lydney Town Council, Alvington Parish Council, the local PCSO, and local organisations to share information, refer matters raised by parishioners, lobby for key outcomes, and carry out joint actions.
- Lydney Park Estate & Two Rivers Housing: No regular meetings, contact made as required.
- A new West Forest Clerks group has been set up, with quarterly meetings and a WhatsApp group. The clerk will attend when availability allows.

9. To review the Council's and/or employees' memberships of other bodies.

The Council is a member of the [Gloucestershire Association of Local Councils](#) and has been for many years. This includes NALC access. Membership is approximately. 35.57 + 8.64 pence per elector per year (£259.53 total for 2025-26) and offers support and advice on a wide range of local council matters.

Keeping this membership is recommended.

11. To note the time and place of ordinary meetings of the Full Council for the year ahead.

Meeting Schedule 2026-27

<i>19 May 2026</i>	<i>Annual Parish Assembly</i>
<i>2 June 2026</i>	<i>Full Council</i>
<i>7 July 2026</i>	<i>Full Council</i>
<i>August</i>	<i>No Meeting</i>
<i>1 September 2026</i>	<i>Full Council</i>
<i>6 October 2026</i>	<i>Full Council</i>
<i>3 November 2026</i>	<i>Full Council</i>
<i>1 December 2026</i>	<i>Full Council</i>
<i>5 January 2027</i>	<i>Full Council</i>
<i>February</i>	<i>No Meeting</i>
<i>2 March 2027</i>	<i>Full Council</i>
<i>6 April 2027</i>	<i>Full Council</i>
<i>3 May 2027</i>	<i>Annual Council & Full Council</i>
<i>17 May 2027</i>	<i>Annual Parish Assembly</i>

Rachel Hales, Parish Clerk, April 2026