



# Aylburton Parish Council

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31 March 2026

## To all members of the Council

You are hereby summoned to attend as a member of Aylburton Parish Council the below meeting, for the purpose of transacting the following business. **Please refer to the meeting pack for any notes on agenda items.**

Ms Rachel Hales, Clerk to the Council

*Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.*

## Agenda: Full Council Meeting 6.30pm on Tuesday 7 April 2026 at Aylburton Memorial Hall

1. To receive any apologies for absence.
2. To note declarations of interest relating to the agenda.
3. To approve the draft minutes of the Full Council meeting held on [06.01.2026](#) & [03.03.2026](#)
4. Public Forum.
5. Planning:
  - a. to note any updates on planning matters.
6. To receive any updates from district and county councillors
7. Flood Prevention:
  - a. to note any updates and discuss potential actions.
8. Annual Parish Assembly: to note date & location; 19 May 2026 at 6.30pm and consider further arrangements.
9. Parish:
  - a. to consider the quote of received from Mowtech for mowing Upper Common for 2026 season: £70 plus VAT per cut.
  - b. to consider the purchase of PurpleAir air quality monitors.
  - c. to note any updates on [live issues](#).
10. Road Safety:
  - a. to consider the purchase of ANPR camera warning signs at a cost of £140 plus VAT per sign, total £280 plus VAT
  - c. to note any updates on [live issues](#).
11. Highways: to note any updates on [live issues](#).
12. Finance
  - a. To approve this month's payments, as shown on the payment schedule.

R Hales	Clerk Pay	386.29
	Reimbursement – Green Bin Renewal	70.00
	Reimbursement – Printing Sub	13.49
HMRC	Clerk PAYE	106.68
Lydney Park Estate	Kears Moor Rent	90.00
PATA	Payroll Q4	40.35
Graphics Shack	Ducktown Echo Spring 26	395.00
CCC4Business	ANPR Software	1155.63
Lloyds	Bank Charges	4.25
  - b. To note any income received

09.03.26	Allotment Payment	46.00
11.03.26	Allotment Payment	46.00
  - c. To note the progress of the Q2 & 3 of 2025-26 internal controls checks
13. Communications - To consider appropriate actions arising from this meeting, e.g. website, Facebook, Ducktown Echo, News Release, Notices, Leaflets.

**14. Exempt Business:** to resolve that under section 100A of the Local Government Act 1972, that the public can be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information defined in paragraph 1 (information relating to an individual) and paragraph 3: (information relating to the financial or business affairs of any particular person, including the authority holding that information), of schedule 12A of the Act.

**15. Aylburton Parish Land**

**16. Council**

- a. **Council: To note the date of the next meeting: Annual Council & Full Council Meeting: Tuesday 5 May 2026 at Aylburton Memorial Hall.**