



Aylburton Parish Council

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26 June 2026

To all members of the Council

You are hereby summoned to attend as a member of Aylburton Parish Council the below meeting, for the purpose of transacting the following business. **Please refer to the meeting pack for any notes on agenda items.**

Ms Rachel Hales, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda: Full Council Meeting

6.30pm on Tuesday 7 July 2026 at Aylburton Memorial Hall

1. To receive any apologies for absence.
2. To note declarations of interest relating to the agenda.
3. To approve the draft minutes of the Full Council meeting held on [06.01.2026](#), [07.04.2026](#) & [05.05.2026](#) & [02.06.26](#).
4. Public Forum.
5. Planning:
 - a. to note any updates on planning matters.
6. To receive any updates from district and county councillors
7. Flood Prevention: to note any updates and discuss potential actions.
8. Parish:
 - a. Allotments:
 - i. to note that the tenants of plot 7-8 have not paid their rent for 2026/27 per the tenancy terms, nor responded to reminders and consider termination of said tenancy.
 - ii. to consider purchasing roadside signage for the allotments.
 - iii. to consider a quote for tidying up vacant allotment plots. *(if received prior to meeting)*
 - b. to note that the clerk has inspected the village flower tubs & updated the [inspection register](#).
 - c. to note any updates on [live issues](#).
9. Road Safety: to note any updates on [live issues](#).
10. Highways: to note any updates on [live issues](#).
11. Annual Return 2025/26:
 - a. to note the [Annual Internal Audit Report](#).

12. Finance

- a. To approve this month's payments, as shown on the payment schedule.

R Hales	Clerk Pay	386.29
	Reimbursement – Printing sub	6.49
	Flower tub	24.99
HMRC	Clerk PAYE	106.48
PATA	Payroll Q1	40.35
AutoSpeedWatch	12 Months Data	214.80*
Lloyds	Bank Charges	4.25

**To be ratified only, payment made 19 June to ensure renewal processed on time.*

- b. To note any income received

01.05.26	Allotment Rent	24.00
26.06.26	Litter picking SLA	1291.50

13. Communications - To consider appropriate actions arising from this meeting, e.g. website, Facebook, Ducktown Echo, News Release, Notices, Leaflets.

14. Exempt Business: to resolve that under section 100A of the Local Government Act 1972, that the public can be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information defined in paragraph 1 (information relating to an individual) and paragraph 3: (information relating to the financial or business affairs of any particular person, including the authority holding that information), of schedule 12A of the Act.

15. Aylburton Parish Land

16. Council

a. To adopt the following updated policies and documents:

i. [Standing Orders](#)

ii. [Financial Regulations](#)

b. Council: To note the date of the next meeting: September Full Council, Tuesday 1 September 2026 at Aylburton Memorial Hall.