



# Aylburton Parish Council

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23 May 2026

## To all members of the Council

You are hereby summoned to attend as a member of Aylburton Parish Council the below meeting, for the purpose of transacting the following business. **Please refer to the meeting pack for any notes on agenda items.**

Ms Rachel Hales, Clerk to the Council

*Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.*

## Agenda: Full Council Meeting 6.30pm on Tuesday 2 June 2026 at Aylburton Memorial Hall

1. To receive any apologies for absence.
2. To note declarations of interest relating to the agenda.
3. To approve the draft minutes of the Full Council meeting held on [06.01.2026](#) & [05.05.2026](#).
4. Public Forum.
5. Planning:
  - a. to note any updates on planning matters.
  - b. to consider a response to [P0497/26/FUL](#), Mile Bridge Dairy, Stockwell Lane, Aylburton, Lydney. Erection of building to house a 60-point rotary milking parlour with associated works
6. To receive any updates from district and county councillors
7. Flood Prevention: to note any updates and discuss potential actions.
8. Parish:
  - a. to consider a change of meeting schedule, to return to the second Tuesday of each month.
  - b. to note the replacement of 3 x flower tubs in the village at a cost of £24.99 each and consider plan of action to remove/replace others.
  - c. to note any updates on [live issues](#).
9. Road Safety: to note any updates on [live issues](#).
10. Highways: to note any updates on [live issues](#).
11. Annual Return 2025/26
  - a. To note the Annual Internal Audit Report and any recommendations (if received prior to meeting).
  - b. To approve [Section 1: Annual Governance Statement](#).
  - c. To approve [Section 2: Accounting Statements](#).
  - d. To approve [Certificate of Exemption](#).
  - e. To note the dates for the [exercise of public rights](#); Thursday 4 June – Wednesday 15 July 2026.

## 12. Finance

- a. To consider options for a new [bank account](#).
- b. To approve this month's payments, as shown on the payment schedule.

R Hales	Clerk Pay	386.29
	Reimbursement – Printing Sub	6.49
	Paper	4.90
	Refreshments APA	11.35
	Flower tubs	74.97
HMRC	Clerk PAYE	106.48
Lydney Town Council	Cemetery Contribution	417.57
Glos PCC	CSW Letters	19.60
Lloyds	Bank Charges	4.25
<b>c. To note any income received</b>		
30.04.26	Parish Patch Rent	20.00

01.05.26	Allotment Rent	24.00
01.05.26	Ad Payment – Apex Arc	75.00
05.05.26	Allotment Rent	12.00
21.05.26	Ad payment- LPE	35.00

**13. Communications - To consider appropriate actions arising from this meeting, e.g. website, Facebook, Ducktown Echo, News Release, Notices, Leaflets.**

**14. Exempt Business:** to resolve that under section 100A of the Local Government Act 1972, that the public can be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information defined in paragraph 1 (information relating to an individual) and paragraph 3: (information relating to the financial or business affairs of any particular person, including the authority holding that information), of schedule 12A of the Act.

**15. Aylburton Parish Land**

**16. Council**

**a. Council: To note the date of the next meeting: Annual Parish Assembly: Tuesday 7 July 2026 at Aylburton Memorial Hall.**