



# Aylburton Parish Council

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22 April 2026

## To all members of the Council

You are hereby summoned to attend as a member of Aylburton Parish Council the below meeting, for the purpose of transacting the following business. **Please refer to the meeting pack for any notes on agenda items.**

Ms Rachel Hales, Clerk to the Council

*Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.*

**Agenda: Annual Council Meeting followed directly by May Full Council Meeting  
6.30 pm on Tuesday 5 May 2026 at Aylburton Methodist Church Community Room.**

1. To receive any apologies for absence.
2. Election of the Chair and Vice-Chair for 2026-27.
3. Delivery by the Chair/Vice Chair & all councillors of their acceptance of office forms.
4. To approve the minutes of the [2025 Annual Council Meeting](#).
1. To review arrangements, including any charters, with other local authorities and to review contributions made to expenditure incurred by other local authorities (see [meeting pack](#))
2. To review representation on or work with external bodies and arrangements for reporting back (see [meeting pack](#))
3. To review [Asset Register](#).
4. To review and confirm arrangements for insurance cover in respect of all insured risks.
5. To review the Council's and/or employees' memberships of other bodies (see [meeting pack](#))
6. To formally re-adopt the following council policies and documents.
  - a. [Code of Conduct](#)
  - b. [Complaints Policy](#)
  - c. [Financial Regulations](#)
  - d. [GDPR and Privacy Policy](#)
  - e. [Health and Safety Policy](#)
  - f. [Media Policy](#)
  - g. [Memorial Safety Policy](#)
  - h. [Risk Assessment](#)
  - i. [ANPR Data Reporting & Sharing](#)
  - j. [ANPR Privacy Impact Assessment](#)
  - k. [ANPR Principles](#)
  - l. [Standing Orders](#)
  - m. [Biodiversity Policy](#)
  - n. [IT Policy](#)
  - o. [Internal Controls Policy](#)
7. To note the time and place of ordinary meetings of the Full Council for the year ahead (see [meeting pack](#))
8. Future Annual Council Meeting Date: proposed to be 4 May 2027, TBC.