

AYLBURTON PARISH COUNCIL

Minutes of the Full Council Meeting held on Tuesday 5 May, 6.30pm at Aylburton Memorial Hall

PRESENT:

Cllr Frankie Evans (Chair)
Cllr Mark Harvey
Cllr Julie Tallis

ATTENDING:

Rachel Hales (Clerk)

No/ Ref	Item/Notes	Action
01. 001. 26/27	To receive any apologies for absence. <ul style="list-style-type: none"> Cllr Claire Shirley, Cllr Mark Topping, Cllr Lorraine Haddrell and Cllr Daniel Tremayne. 	
02. 002. 26/27	To note declarations of interest relating to the agenda. <ul style="list-style-type: none"> None. 	
03. 003. 26/27	To approve the draft minutes of the Full Council meeting held on 06.01.2026 & 07.04.2026 <ul style="list-style-type: none"> Deferred until June, as not enough members present. 	
04. 004. 26/27.	Public Forum. <ul style="list-style-type: none"> None 	
05. 005. 26/27	Planning: a. to note any updates on planning matters. <ul style="list-style-type: none"> b. to consider a response to P0467/26/FUL, Sandford House, Sandford Road, Aylburton, Lydney, single storey extension. <ul style="list-style-type: none"> No comments. 	
06. 006. 26/27	To receive any updates from district and county councillors <ul style="list-style-type: none"> None. 	
07. 007. 26/27	Flood Prevention: to note any updates and discuss potential actions. <ul style="list-style-type: none"> Cllr JT had delivered the leaflets, and clerk has been delivering the FloodSaxs. Approx half delivered so far, with deliveries continuing. 	
08. 008. 26/27	Annual Parish Assembly: to note any updates on arrangements. <ul style="list-style-type: none"> 1 positive response, with further to send reports. Clerk will arrange refreshments etc. 	
09. 009. 26/27	Parish: to note any updates on live issues. <ul style="list-style-type: none"> Noted. Cllr FE raised the possibility of having a parish grit bin map. Clerk to look into this. Cllr MH highlighted reported a tree blocking the footpath in Upper Common – will get location and clerk will report. 	
10. 010. 26/27	Road Safety: to note any updates on live issues. <ul style="list-style-type: none"> Noted. Clerk to follow up order for ANPR signs. 	
11. 011. 26/27	a. Highways: to note any updates on live issues. <ul style="list-style-type: none"> Chapel Hill – Cllr FE confirmed there are still potholes that require repair. Clerk to report again. High Street – sunken drain still not repaired. Clerk to follow up 	
12. 012. 26/27	b. Finance a. To approve this month's payments, as shown on the payment schedule. R Hales <div style="display: flex; justify-content: space-between;"> Clerk Pay 386.49 </div> <div style="display: flex; justify-content: space-between;"> Reimbursement – Printing Sub 13.49 </div>	

	HMRC GALC Lloyds <ul style="list-style-type: none"> Approved b. To note any income received 07.04.26 Allotment Payment 24.00 07.04.26 Allotment Payment 46.00 13.04.26 Allotment Payment 24.00 15.04.26 Allotment Payment 24.00 21.04.26 Glos CC – Grant 803.84 24.04.26 Precept 1 of 2 10245.50 <ul style="list-style-type: none"> Noted c. To note the Q4 (year-end) Budget Report. d. To note the Q4 (year-end) Bank Reconciliation. <ul style="list-style-type: none"> Noted. 	Clerk PAYE 106.28 Subscription Fees 2026-27 259.53 Bank Charges 4.25	
13. 012. 26/27	Communications - To consider appropriate actions arising from this meeting, e.g. website, Facebook, Ducktown Echo, News Release, Notices, Leaflets. <ul style="list-style-type: none"> ANPR statistics/reports, update with chair/vice chair. Cllr FE confirmed the copy deadline date is 19 June. 		
14. 013. 26/27	Exempt Business: to resolve that under section 100A of the Local Government Act 1972, that the public can be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information defined in paragraph 1 (information relating to an individual) and paragraph 3: (information relating to the financial or business affairs of any particular person, including the authority holding that information), of schedule 12A of the Act. <ul style="list-style-type: none"> Approved. 		
15. 013. 26/27	Aylburton Parish Land <ul style="list-style-type: none"> REDACTED 		
16. 014 26/27	Council a. Council: To note the date of the next meeting: Annual Parish Assembly: Tuesday 19 May 2026 at Aylburton Memorial Hall, June Full Council: Tuesday 2 June 2026 at Aylburton <ul style="list-style-type: none"> Noted. 		

Meeting ended 19:27 pm

Signed:..... (Chair)

Date:.....