



Aylburton Parish Council

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21 August 2026

To all members of the Council

You are hereby summoned to attend as a member of Aylburton Parish Council the below meeting, for the purpose of transacting the following business. **Please refer to the meeting pack for any notes on agenda items.**

Ms Rachel Hales, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda: Full Council Meeting

6.30pm on Tuesday 1 September 2026 at Aylburton Memorial Hall

1. To receive any apologies for absence.
2. To note declarations of interest relating to the agenda.
3. To approve the draft minutes of the Full Council meeting held on [06.01.2026](#), [05.05.2026](#), [02.06.26](#) & [07.07.26](#).
4. Public Forum.
5. Planning:
 - a. to note any updates on planning matters.
 - b. to note revisions to application [P0534/26/FUL](#) and consider a response.
Land Southeast Of, Pool Farm, Upper Common, Aylburton; Erection of new agricultural barn/workshop and associated landscaping
6. To receive any updates from district and county councillors
7. Flood Prevention: to note any updates and discuss potential actions.
8. Parish:
 - a. Allotments: to consider quote(s) for tidying up vacant allotment plots. *(if received prior to meeting)*
 - b. to consider quotes received for repairing the bus stop opposite Sandford Road junction.
 - d. to note any updates on [live issues](#).
9. Road Safety: to note any updates on [live issues](#).
10. Highways: to note any updates on [live issues](#).
11. Finance
 - a. Insurance Renewal: to note renewal, comparison quotes and consider insurance provider for the coming year.
 - b. To ratify payments made in August

R Hales	Clerk Pay	386.29
	Reimbursement – Printing sub	6.49
HMRC	Clerk PAYE	106.48
Graphics Shack	Newsletter printing	395.00
GS	Flower Tubs	10.50
Lloyds	Bank Charges	4.25
 - c. To approve this month's payments, as shown on the payment schedule.

R Hales	Clerk Pay	386.29
	Reimbursement – Printing sub	6.49
HMRC	Clerk PAYE	106.48
Forest Equipment Services	Dog Bins	465.71
PCC	CSW Letters	38.50
Lloyds	Bank Charges	4.25

12. Communications - To consider appropriate actions arising from this meeting, e.g. website, Facebook, Ducktown Echo, News Release, Notices, Leaflets.

13. Exempt Business: to resolve that under section 100A of the Local Government Act 1972, that the public can be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information defined in paragraph 1 (information relating to an individual) and paragraph 3: (information relating to the financial or business affairs of any particular person, including the authority holding that information), of schedule 12A of the Act.

14. Aylburton Parish Land

15. Council

a. To adopt the amended [Internal Controls Policy](#)

b. Council:

i. to note the change of meeting schedule and upcoming [Council meeting dates](#) to end of 2027.

ii. to note the date of the next meeting: **October Full Council, Tuesday 6 October 2026 at Aylburton Memorial Hall.**