



Aylburton Parish Council

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1 October 2026

To all members of the Council

You are hereby summoned to attend as a member of Aylburton Parish Council the below meeting, for the purpose of transacting the following business. **Please refer to the meeting pack for any notes on agenda items.**

Ms Rachel Hales, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda: Full Council Meeting

6.30pm on Tuesday 6 October 2026 at Aylburton Memorial Hall

1. To receive any apologies for absence.
2. To note declarations of interest relating to the agenda.
3. To approve the draft minutes of the Full Council meeting held on 01.09.2026
4. Public Forum.
5. Planning:
 - a. To note any updates on planning matters.
 - b. To note application [P1076/26/DISCON](#) and consider a response/
Mile Bridge Dairy, Stockwell Lane, Aylburton, Lydney; Discharge of condition 07 (Landscape and ecological management plan of P0497/26/FUL
 - c. To note revisions to application [P0534/26/FUL](#) and consider a response.
Land Southeast Of, Pool Farm, Upper Common, Aylburton; Erection of new agricultural barn/workshop and associated landscaping
6. To receive any updates from district and county councillors
7. Flood Prevention: to note any updates and discuss potential actions.
8. Parish:
 - a. To review the draft document setting out the plan for Aylburton's [Air Quality Monitoring Scheme](#) and consider the next steps.
 - b. Upper Common caravan site: to discuss reports of potentially unauthorised use, note any available information and consider possible actions.
 - c. Upper Common wildflower meadow area: to consider requesting a quote for cutting and collecting a larger area.
 - d. To note any updates on [live issues](#).
9. Remembrance Day: to note arrangements and consider actions.
10. To consider the purchase of an [online cloud subscription](#) for the storage of digital documents.
Ongoing subscription £42 + VAT annually, with Parish Online.
11. Road Safety:
 - a. ANPR camera: to note the AutoSpeedWatch camera is not currently capturing vehicles and note options for repair.
 - b. to note any updates on [live issues](#).
12. Highways: to note any updates on [live issues](#).
13. Finance
 - a. To approve this month's payments, as shown on the payment schedule.

Payee	Description	Amount (£)
R Hales	Clerk Pay	386.29
R Hales	Reimbursement – Printing sub	6.49
R Hales	Reimbursement – Purple Air - air quality monitors	866.38*
HMRC	Clerk PAYE	106.48
PATA	Payroll Q2	40.35

Zurich	Insurance renewal	300.00
Rise & Shine Window Cleaning	Bus Shelter Cleaning	75.00
Community Heartbeat	Defibrillator Battery	361.20
Lloyds	Bank Charges	4.25

b. To note income received in September.

From	Description	Amount (£)
14.09.26	Advert income - Apex	75.00
18.09.26	Precept 2 of 2	10245.50
25.09.26	Advert income - LPE	35.00
28.09.26	Advert income - Ferrino	225.00

c. To note the [NJC pay scales for 2026/2027](#) have been agreed.

d. To note the completion of the [Q1 bank reconciliation](#).

e. To note the completion of the [Q1 budget report](#).

14. **Communications** - To consider appropriate communications arising from this meeting (e.g. website updates, Facebook posts, Ducktown Echo articles, news releases, notices and leaflets)
15. **Exempt Business:** To resolve that, under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information defined in paragraph 1 (information relating to an individual) and paragraph 3 (information relating to the financial or business affairs of any particular person, including the authority holding that information) of Schedule 12A to the Act.
16. **Aylburton Parish Land**
17. **Council**
 - a. **Council:** to note the date of the next meeting: November Full Council, Tuesday 3 November 2026 at Aylburton Memorial Hall.